



Knox Box Products for Commercial Occupancies

Knox products provide rapid access to a building for the fire department during an emergency- which saves valuable time during fires, medical calls, or alarm activations.

What are Knox Products?

Knox is a company that builds secure locking devices where a key can be placed inside so the local fire department can access the building without causing damage to the building after normal business hours or when no one is available to let them in. Each Fire Department or authorized emergency personnel has a unique key that will only allow them into their Knox boxes, and no other emergency agency in North America can gain access. The keys are secured in each fire engine and paramedic unit and require a special code, unique to each individual, before the key is released to be used. Each box also has a micro chip that records all activity and date and time stamps them. Each key's activity is tracked to assure security and safety for those who have a Knox device at their place of business or dwelling.

Please note that law enforcement does not have access to fire department Knox boxes. Police departments may also require a Knox box to provide law enforcement access to certain occupancies, such as schools. Law enforcement and the fire department do not share Knox boxes as our tactical objectives at emergency scenes are different, so it is not practical to share keys to a building.

Knox also manufactures Fire Department Connection (FDC) security caps to protect a building's fire sprinkler system. The locking cap protects fire sprinkler connections from accidental damage, vandalism and physical attack.

Below are examples of the key boxes, padlocks, FDC caps, and gate key switches available:



How do I order Knox Products?

Knox products can be purchased at knoxbox.com or by calling (800)552-5669. If your business is within the Lacey Fire District 3 (LFD3) response area, ensure that you select “**Lacey Fire Dist #3 (WA)**” when placing your order so the proper lock cylinder is installed. Once you have entered your address and selected the LFD3 jurisdiction, you will see a list of products approved for use within the LFD3 response area.

After your order is placed, it will be electronically reviewed and approved by the local Building Department/Fire Marshal or by the Lacey Fire District 3 CRR Division.

How should I mount my Knox Lock Box?

Use 4 – 3/8” Grade 5 or Grade 8 fasteners and large, thick steel washers to mount the KNOX-BOX to a solid concrete wall or structural element of the building. Mounting to a hollow surface requires the use of a steel backing plate as well, but in either case, the most critical mounting component is the fastener that attaches the KNOX-BOX to the wall. If it is not Grade 5 or Grade 8, the fastener is not strong enough. Mount approximately 50 inches above grade in a pre-approved location. For proper weatherproofing, caulk the top and sides of the box. Leave the bottom open for drainage.

A recessed Knox box is required for **new construction**. The hinge must be in the vertical position. Any question regarding new construction or open permits should be directed to the local building department/fire marshal listed below.

If you have additional questions about where to install a Knox Box, which Knox product is required, or need assistance securing your keys inside the box once it is installed, please see the contact list below.

What do I do when my Knox Product Arrives?

The FDC security caps require us to come to your location to install. The Knox boxes need to be mounted approximately 50 inches above the ground. Knox boxes should be installed at the main entrance to the building and at an exterior sprinkler riser room door (if applicable). Once you have the box mounted, call us for an appointment to place the key. At the time of key placement, please be prepared to provide us with your 24-hour emergency contact information for the building/business owner. Please see contact list below to set up an appointment to secure your Knox product or for questions about installation.

Who should I contact if I have additional questions?

- **For New Construction/Open Permits within the City of Lacey:**
City of Lacey Building Department/Fire Marshal (360) 491-5642
- **For New Construction/Open Permits within unincorporated Thurston County:**
Thurston County Building Department/Fire Marshal (360) 786-5490
- **For Existing Businesses located in LFD3 Response area:**
Community Risk Reduction (360) 491-9555