



MEMORANDUM

From: Michael Cerovski, Deputy Chief
Date: May 6, 2026
Subject: RFQ Informational Meeting and Sites Tour

Purpose

This memorandum provides detail to the planned agenda for the Request for Qualifications – Owner Representative Informational Meeting and Sites Tour.

Informational Session and Sites Tour – May 8th, 2026

Station 31 – 1231 Franz St SE, Lacey, WA 98502

Check in	08:45 AM – 09:10 AM
Introductions	09:10 AM – 09:30 AM
Owners	
Project Management	
Architects	
Attendees	
Request for Qualifications Scope	09:30 AM– 10:30 AM
Scope of Work	
Timeline	
Concurrent Planning and Engagement	
Alternative Methods	
Questions	
Sites Tour	10:40 AM – 1:00 PM
Station 31 Remodel – 1231 Franz Street SE, Lacey, WA	
Station 33 Remodel – 6500 Mullen Rd SE, Olympia, WA	
Station 32 Current – 10910 Yelm Hwy SE, Olympia, WA	
District Logistics Warehouse – 8605 Commerce Pl Dr NE, Lacey, WA	
Britton Parkway Property – Britton Pkwy at Gateway Blvd, Lacey WA	