

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

December 15, 2022

Commissioner Kirkbride
Commissioner Gamble
Commissioner Hetzler
Commissioner Kelling
Commissioner Roberts

The meeting was held in person with limited attendance and is open to the public via the Zoom meeting platform. The meeting is being recorded.

Commissioners Roberts and Hetzler were excused.
Commissioner Kirkbride attended the meeting remotely via Zoom.

I. CALL TO ORDER

Chair Kelling called the meeting to order at 5:30 PM, followed with a salute to our Nation's Flag.

II. APPROVAL OF THE AGENDA

MOTION: To amend the agenda as published and remove the committee reports and the executive session based on the circumstances.

Motion: Commissioner Kelling
Second: Commissioner Kirkbride
Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

None.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the December 1st, 2022, Board of Fire Commissioners meeting.

B. Warrants:

- General Fund 001 (Acct #6630) – EFT numbered 5121 – 5127; and checks numbered 23330 through 23357, and DRAFT 1051 for a total amount of \$691,097.03.
- 101 Donations Fund – EFT number 5128 for a total amount of \$134.69.
- 301 Capital Projects Fund – check number 23358 for a total amount of \$16,584.23.
- 2017B Capital Projects Fund 307 (2019A) – EFT number 5129; and check number 23329 for a total amount of \$923.00.

C. Payroll 12A the amount of \$1,441,324.14.

MOTION: To approve the consent agenda as published.

Motion: Commissioner Gamble
Second: Commissioner Kirkbride
Carried: Unanimous

V. OLD BUSINESS

None.

VI. NEW BUSINESS

None.

VII. ADMINISTRATIVE REPORT

Chief Brooks reported:

- The district received a reminder about PDC requirements for the end of the year.
- Community outreach: four remaining Santa outings. Additional Santa visits have been added. Will be going out on Santa stop next Thursday afternoon to Panorama City, which is always a very supportive community. Will also be going to visit the pediatric ICU at St. Pete's on Friday afternoon. Olympia Fire will also be present.
- There have been internal conversations with staff about remaining relevant as an employer and align with ongoing increase in online versus in-person work. The administrative support staff has not had any latitude on work hours, with a compelled one-hour lunch and an 8:00 to 5:00 schedule. There have been discussions about rolling back open hours to end at 4:30 instead. Anticipate that changes along these lines will take place early next year.
- November ended with over 100% of projected tax revenue coming in, at 109%. Already above 98% in total revenue and running at about 9% below the annual budget. Even with inter-fund transfers, with about 92% of the year, at about 83% expenditures. There will be some one-time expenses in

December, but overall trending well to wrap up the year. Thanks to Dale and his team for their work on the budget. Once the books are balanced for December, there will be a full annual report.

VIII. COMMISSIONER COMMENTS

Commissioner Kirkbride – none at this time.

Commission Gamble – none at this time.

Commissioner Kelling – the proposal for changing staff hours sounds promising. Looking forward to the closeout report on the budget.

IX. CORRESPONDENCE

- None.

X. HEARING OF THE PUBLIC / MEMBERS PRESENT

- None.

XI. ADJOURNMENT

The meeting adjourned as of 5:39 PM.

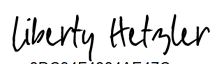
***Next Regular Meeting: January 5th, 2022 – 5:30 p.m.
Available via remote meeting.***

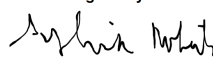
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Chair

Commissioner

Commissioner

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Vice Chair

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Commissioner

ATTEST: District Secretary