



Agenda for the Board of Fire Commissioners

Regular Meeting

Conducted remotely via Zoom and with in-person attendance at Station 31
(1231 Franz ST SE, Lacey, WA 98503)

Click here to join the meeting:

<https://us06web.zoom.us/j/743870521>

Meeting ID: 743 870 521

June 20th, 2024

5:30 pm

- I. CALL TO ORDER / FLAG SALUTE**
- II. APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. PROMOTION, SWEARING AND RECOGNITION CEREMONY**

Assistant Chief Jason Roberts

V. APPROVAL OF THE CONSENT AGENDA

- A. Draft Minutes of June 6th Board of Fire Commissioners Meeting.
- B. Warrants (AP 6B 2024):
 - General Fund 001 (Acct #6630): EFTs numbered 5395 through 5399; Checks numbered 23971 through 23995; and Drafts numbered 1349 through 1363 for a total amount of \$1,347,692.74
 - Equipment Repair and Replacement Fund 103: EFT number 5400 for a total amount of \$55,498.63.
 - Capital Projects Fund 301: Check number 23996 for a total amount of \$28,338.88.

- 2017B Capital Projects Fund 307: Check number 23997 for a total amount of \$843.00

C. Payroll 6B-2024 in the amount of \$609,332.25

VI. COMMITTEE REPORTS

- | | |
|---|------------------------|
| A. Thurston County Medic One | Commissioner Kirkbride |
| B. Thurston 9-1-1 Communications (TCOMM) | Commissioner Roberts |
| C. City / District Liaison | Commissioner Kelling |
| D. Thurston County Fire Commissioners Association | Commissioner Kelling |
| E. Thurston Regional Planning Council | Commissioner Hetzler |
| F. Community Outreach | Staff |
| G. Capital Facilities and Equipment Activities | Staff |

VII. OLD BUSINESS

VIII. NEW BUSINESS

- | | |
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| A. July 4 th , 2024, BoFC Meeting | Staff report and Board Action |
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IX. ADMINISTRATIVE REPORT

X. COMMISSIONER COMMENTS

XI. OTHER INFORMATION

- A. Correspondence

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

XIII. EXECUTIVE SESSION

- A. In Accordance with RCW 42.30.140(4)(a) regarding discussion of collective bargaining strategies

XIV. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

- ***Next Regular Meeting: Pending Board Action***

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

June 6th, 2024

The meeting was conducted remotely via Zoom and with in-person attendance at Station 31.
1231 Franz St SE, Lacey, WA 98516

Present:	Present (Virtual):	Excused:
Commissioner Kelling Commissioner Gamble Commissioner Kirkbride		Commissioner Hetzler Commissioner Roberts

I. CALL TO ORDER

Commissioner Kelling called the meeting to order at 5:30 PM, followed with a salute to our Nation's Flag.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Gamble

Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

None.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the May 16th, 2024, meeting of the Board of Fire Commissioners.

B. Warrants (AP 6A 2024):

- General Fund 001 (Acct #6630) EFTs numbered 5389 through 5393 and checks numbered 23955 through 23970 for a total amount of \$355,268.12.
- 2017B Capital Improvement Project Fund 307: EFT number 5394 for a total amount of \$1,412.43.

C. Payroll 5B-2024 in the amount of \$613,993.69.

D. Payroll 6A-2024 in the amount of \$1,719,728,23.

MOTION: To approve the consent agenda as published.

Motion: Commissioner Gamble

Second: Commissioner Kirkbride

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One

No report; the next meeting will take place on June 27th.

B. Thurston 9-1-1 Communications (TCOMM)

Committee meetings were canceled for both June and July.

C. City/District Liaison

No report; the next meeting is on June 20th.

D. Thurston County Fire Commissioners Association

No report; the next meeting is on June 18th.

E. Thurston Regional Planning Council

No report; the next meeting is on June 7th.

F. Community Outreach

Chief Schmidt shared:

- Ramping up for the normal spring and summer events. The Duck Dash just took place. The 3rd of July event at Rainier Vista is the next big upcoming event.

G. Capital Facilities and Equipment Activities

Chief Cerovski shared:

- The final installation of equipment for the facility at the VRF expansion project is a sensor for the mechanical system. There should be a final report on that on Monday. Irrigation and landscaping will follow shortly. The expectation is to take possession of the building on the 10th of June. A grand opening ceremony will take place on June 20th at 4:00 p.m. There will be a short ceremony to open the building and commission it.

- The second major update relates to Station 31. A roof replacement will be beginning around June 17th. Also underway is the refurbishment of the HVAC system as well as replacement of the fire alarm system controller. The cost for the roof is \$195,000. It is anticipated to be a 10- to 12-day project.

VI. OLD BUSINESS

A. No items.

VII. NEW BUSINESS

A. Declared Surplus of District Assets: Staff Report/Proposed Action

Chief Cerovski reported that there are declared items that are at the end of their useful life. They have been transferred to the Department of Enterprise Services for surplus. Consistent with the current practice, the board is advised of that distribution of resources. If any sales or proceeds come from this distribution to DES, a check will be received, minus their fees for the management of that distribution. These items include a beverage cooler, older office furniture, and various other items.

MOTION: To declare the surplus equipment that is provided on a list for the Department of Enterprise Services.

Motion: Commissioner Kirkbride

Second: Commissioner Gamble

Carried: Unanimous

VIII. ADMINISTRATIVE REPORT

Chief Schmidt reported:

- LifeScan was brought in to do the members' physicals. This is the third year of working with them. A nurse practitioner meets with the crews and goes over their lab results and health history. There is a physical fitness test as well as a full ultrasound test.
- May is historically the time of the year when the wildland members begin to ramp up, getting their red cards and doing their pack test and getting ready for the wildland season. The finance team and administrative members are getting ready with schedules and planning, as well.
- Swim training has been taking place for members internally. The battalion chief was out today setting out life jackets at some of the stations and some of the parks and waterways.
- There has been work underway on the Community Risk Reduction Division (CRR). The selected Assistant Chief for that Division will officially begin on July 1st.
- Currently in the very end stages of the MSO selection process; will soon be working through either promotion or pre-employment process with the candidates there.
- Preparing for second battalion interviews over the summer.

- Commissioner Kelling had an inquiry about the physicals and whether this is a bargaining agreement line item. Chief Schmidt confirmed that work has been done with the bargaining group on this. There was also additional discussion of the benefits of ultrasound scans and the information it provides so that the members can make healthier choices and be better advocates of their own health and wellbeing. There is a good variety of fitness equipment available to all of the members.
- Chief Cerovski shared that Chief Schmidt has been very engaged with getting the admin team to collaborate and participate in fitness activities together.

IX. COMMISSIONER COMMENTS

Commissioner Kirkbride – on June 3rd, the biannual Thurston Emergency Management Executive Seminar was held. It was attended by Chief Cerovski and Commissioner Kelling as well as Commissioner Kirkbride. There was a report on the forecast for the upcoming fire season. The expectation is for normal or better because of the change of La Nina to El Nino. They showed an interesting video of what's happening and the transition in the weather and its effects. It should help mitigate fires; however, the southeast is going to have a massive hurricane season. Puget Sound Energy shared a new program they are trying this year. This is to address the possible event of a windstorm that could cause their system to go down and start a wildfire.

Commissioner Gamble – no comments; however, a question about the July schedule. Chief Schmidt clarified that there will be no meeting on July 4th. There will be one meeting only in July on the 18th.

Commissioner Kelling – the elected official seminar was worthwhile. The Puget Sound Energy Risk Model, which Commissioner Kirkbride referred to, states that there are no high-risk areas from PSE's perspective in the district's footprint. Planned outages were discussed. As soon as they get indicators that they might have to have a planned outage, they would immediately reach out to the county and more local emergency management first responders, etc. The goal is 48 hours of notice. Commissioner Kelling inquired about how many wildfire red card people are being trained. Chief Schmidt responded that she signed 20 to 25 red cards to date, which is a pretty typical number. Commissioner Kelling also shared that the Lacey Fun Fair was a great event. It was fun to engage with the public. The logo wear added a nice touch. The South Sound Recruit Academy graduation is on June 16th at 2pm.

X. CORRESPONDENCE

Chief Schmidt shared a letter from a citizen, Ms. Meyers from Lacey, dated May 15th. She shared in her letter about being assisted with a flat tire by firefighters from Station 35.

There was also an item of correspondence from a former member of the ISU team, Tobias Washington. This is a thank you to Chief Brooks for his leadership and an update that he is doing well in Maryland.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None.

XII. ADJOURNMENT

The meeting adjourned as of 6:08 PM.

*Next Regular Meeting: June 20th, 2024– 5:30 p.m.
Available via remote meeting.*

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary