

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

May 11th, 2024

The meeting was conducted remotely via Zoom and with in-person attendance at Station 31.
1231 Franz St SE, Lacey, WA 98516

Present:	Present (Virtual):	Excused:
Commissioner Kirkbride Commissioner Roberts Commissioner Hetzler Commissioner Gamble Commissioner Kelling		

I. CALL TO ORDER

Commissioner Kelling called the meeting to order at 8:00 AM, followed with a salute to our Nation's Flag.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as published.

Motion: Commissioner Hetzler
Second: Commissioner Roberts
Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

None.

IV. WORKSHOP DISCUSSION ITEMS

Executive Staff Transition

- ***Past and Present Activities (Q1 / Q2)***
 - Discussion about transition document and timeline
 - Kelling - understand the most critical actions that need to be completed.
 - Brooks - detailed discussion about the established timeline for transition. Timeline breakdown by quarters for 2024.
 - Invested collaboration/ communication with Nisqually Tribal Leadership
 - Discussion about Station 32 and response performance

- Discussion about a north station location (north of I5)
- Discussion about other infrastructure needs for the District (training facility and warehouse facility)
- WSRB rating obeyance discussion
- Mid-year start - AC MSO and CRR
- VRF building completion discussion
- **Balance of the Quarter (Q2) Activities**
 - 2025 Budget planning efforts beginning
 - 2nd Battalion Chief Appointments and building planning timelines
 - SSRA Collaboration Discussion
- **Future Q3 Activities**
 - Begin backfill of DC Operations
 - IT Division Buildout discussion
 - Backfill of chief officer roles - (St 32 and backfill) discussion
 - Planning fire chief contract negotiations and budget planning discussions
 - Thurston County AV projections and new construction projections in August annually
- **Future Q4 Activities**
 - Finalize 2025 Draft Budget
 - 2025 Firefighter Hiring Process
 - Installation of DC Operations and Training - Transition
 - Training Division Buildout Discussion
 - Strategic Plan Review
 - 2025 Budget Adoption
 - Fire Chief Training - Transition
 - Finalize Firefighter Hiring process for 2025 recruit academy
 - Finalized strategies for station 32 staffing planning and implementation
- **Future Q1 2025 Activities**
 - Formal fire chief transition roles and responsibilities
 - 2025 Recruit Academy Kickoff (EMT and FF training curriculum)
 - Finalize Executive Staff hand off / kickoff
 - Former fire chief retirement process discussion
 - Beginning of January
 - Defined event strategies for the transition
 - Contract processes effective Jan 1
 - Jan 3-4 - internal recognition ceremony
 - Jan 17-18 retirement ceremony
- Comment: Use this timeline and communication model building into the future annual workshops

BLS Narcan Administration and Related Protocol Evaluations

- Discussion of Narcan access for BLS responders
- Explanation of how Narcan metered dosing works and potential consequences
- MPD aware of perspectives and communication impacts. Review the current updated protocol for a future adjustment to the manner in which Narcan might be available to BLS responders.
- Discussion about social and recovery impacts related to opiate addiction and Narcan use.
- Discussion about Board actions or recommendation strategies
- Discussion about academic research (internal by FF/Paramedic Spotts) and health impacts based on different dosing strategies of Narcan (BLS metered, ALS dosing, leave behind programs)
- Discussion about public education efforts - responder capacity to deliver Narcan

- Discuss strategies to update BoFC in June

Community Risk Reduction Buildout

- Discussion about the historical perspective of CRR and the Lacey community
- Discussion about priorities of workload and incremental buildout
- Discussion about the buildout
- Discussion about comprehensive city and county planning processes
- Discussion about fee structures - and the impacts to those
- Developing demonstrated engagement/involvement in planning processes for city and county communities
- Next steps include a deeper dive into specific actions and impacts of CRR
- Continuous updates and education about programs and processes
- Find ROI strategies for community stakeholders

V. ADJOURNMENT

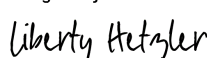
The meeting adjourned as of 11:06 AM.

***Next Regular Meeting: May 16th, 2024– 5:30 p.m.
Available via remote meeting.***

DocuSigned by:

6790F53C126748B...
Chair

5/17/2024

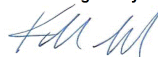
Signed by:

8DC34F4384AE47C...
Vice Chair

7/26/2024

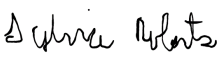
DocuSigned by:

B771FE0627B545E...
Commissioner

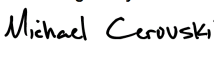
5/17/2024

DocuSigned by:

44E68B59AB35453...
Commissioner

5/16/2024

DocuSigned by:

EBC052AD01484B5...
Commissioner

5/16/2024

DocuSigned by:

A7184946CB19467...
ATTEST: District Secretary

5/16/2024