

THURSTON COUNTY FIRE DISTRICT THREE**BOARD OF FIRE COMMISSIONERS****MINUTES OF THE MEETING****April 17th, 2025**

The meeting was conducted remotely via Zoom and with in-person attendance at the Training and Education Center.

8407 Steilacoom Rd SE, Lacey, WA 98516

Present:	Present (Virtual):	Excused:
Commissioner Kirkbride		
Commissioner Roberts		
Commissioner Hetzler		
Commissioner Gamble		
Commissioner Kelling		

I. CALL TO ORDER

Commissioner Hetzler called the meeting to order at 5:30 PM, followed with a salute to our Nation's Flag.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Roberts

Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

None.

IV. PROMOTION, SWEARING IN, AND RECOGNITION CEREMONY

A. Chief Schmidt announced that Fire Commissioner Sylvia Roberts has just achieved her ten-year pin at Lacey Fire.

B. Promotions:

Battalion Chiefs: Ethan Kruse, Ryan Cox, Alex Christiansen, Ryan Perz

Paramedic Lieutenants: Dan Nadeau, Preston Wallace

Lieutenants: Gilbert Eliason, David Perz

V. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the April 3rd, 2025, meeting of the Board of Fire Commissioners.
- B. Warrants (AP 04B 2025):
- General Fund 101 (Acct #6630) EFTs numbered 5559 through 5566; checks numbered 24358 through 24381; Drafts numbered 1527 through 1539 for a total amount of \$1,509,620.78.
 - Equipment Repair & Replacement Fund 103: EFTs numbered 5567 through 5570 for a total amount of \$6,203.43.
 - Capital Projects Fund 301: Check number 24382 for a total amount of \$5,923.80.
 - 2017B Capital Improvement Project Fund 307: Check Number 24383 for a total amount of \$2,162.63.
- C. Payroll 04A-2025 in the amount of \$2,153,703.76.

MOTION: To approve the consent agenda as published.

Motion: Commissioner Gamble

Second: Commissioner Roberts

Carried: Unanimous

VI. COMMITTEE REPORTS

- A. Thurston County Medic One
No report; the meeting scheduled for next Thursday was canceled for lack of agenda.
- B. Thurston 9-1-1 Communications (TCOMM)
No report; the next meeting will take place on May 7th.
- C. City/District Liaison
No report; the next meeting will take place in May.
- D. Thurston County Fire Commissioners Association
Commissioner Kelling reported from the most recent meeting, which was in person at South Bay Fire Station 81.
- There was a station tour which included a look at the new brush rig.

- Two Thurston County commissioners attended, Fournier and Grant. They mentioned ILA for SWAT Paramedics.
- There was discussion of the Central Kitsap Fire & Rescues CARES Program, which stands for Community Assistance, Referrals, and Education. They provide a combination of services between the Support Services Division and the Community Risk Reduction Division. Commissioner Kelling spoke about the programs at LFD3. They also have a HELP Program, Hospital Equipment Lending Program.
- There was a discussion about Southeast Thurston in conjunction with DNR and Wildfire Ready. They are doing a Wildfire Ready open house event on April 26th from 10:00 to 2:00 at the Yelm Community Center.
- The next in-person meeting is at the annual picnic in August. Commissioner Kelling offered for the following in-person meeting in the first quarter of 2026 to be at the TEC with a potential tour of the VRF.

E. Thurston Regional Planning Council

Chief Cerovski reported from the April 4th meeting:

- There was a presentation from the Pacific Mountain Workforce Development Council.
- There was a release of the Regional Transportation Plan for public review.
- There was a federal and state legislative update.
- A presentation was given about the Martin Way Crossing strategy – a focus on improving safety and accessibility at this intersection.
- The next meeting will take place on May 2nd.
- Commissioner Kelling inquired if there was any discussion on impacts to programs based on the state budget situation. Chief Cerovski reported that nothing specific was reported on.

F. Community Outreach

Chief Schmidt shared:

- A training was done with Apartment Managers Group, sponsored by Lacey PD. They went over fire extinguisher training and management of false alarms.
- AC Roberts did a kindergarten visit at Olympic View.
- Engine 32 went out to Nisqually and visited with the Head Start program there.

G. Capital Facilities and Equipment Activities

Nothing to report.

VII. OLD BUSINESS

- A. No items.

VIII. NEW BUSINESS

A. No items.

IX. ADMINISTRATIVE REPORT

Chief Schmidt reported:

- South Sound Recruit Academy had their family day this week. There was a great showing. It was catered by Coffee Pub NW.
- There were questions on the warrants regarding a couple of line items for gas detectors. Chief Schmidt clarified that this refers to equipment on the engines and the truck. These are use when homeowners call because their carbon monoxide alarm is going off. There is also a line item for the machines that are used to calibrate the gas detectors.

A. District Monthly Financial Report as of March 2025

Audio Issue – resumes at 00:47:03

- General Fund:
 - Total Revenue as of March is about \$13 million, including about \$9.2 million cash rolled over from 2024
 - Total Expenditures as of March is about 9.1 million
 - As of March, the net excess is \$3.87 million
- Donations Fund:
 - Total Revenue of \$25k as of March, most of which was roll over from 2024
 - Total Expenditures of \$8,982
 - Net Excess: \$16,057
- Reserve Fund: No activity thus far in 2025 other than \$6,585 in investment income. Net Excess as of March: \$1 million
- Equipment Repair & Replacement Fund: net excess \$2.5 million.
- General Fund Summary: net excess of \$7.4 million, which represents about 17% of total appropriations.
- Bond Fund 201: no activity.
- Bond 2017 Fund 202: \$70,000 in property tax revenue thus far.
- Capital Projects Fund 301: net excess of \$690,114.
- Capital Projects CFEP Funds 307: net excess \$535,000.
- Summarized Statement of Activities: total balance of all funds \$8.8 million as of the end of March.
- A number of charts and graphs were displayed.

X. COMMISSIONER COMMENTS

Commissioner Kelling – Noted news of Chief Flowers moving to another agency and wishes her well. Chief Cerovski responded to Commissioner Kelling’s question about upgrade plans for Station 35 that new flooring is on the docket. Commissioner Kelling wished everyone a happy Easter. Commissioner Kelling asked about the recruit academy. Chief Schmidt reported that there are 24 recruits from six different districts.

Commissioner Roberts – thanks for the recognition of ten years. Bates is building a new training facility for recruits. A big thanks to all of Lacey Fire District 3, but particularly to Chris DeBell and Ryan Fox. Earlier this week, Commissioner Robert’s mother’s sorority sisters (of which the youngest is 85) held their monthly meeting at Station 31, and Chris was wonderful. She spoke about the Senior Safe At Home program and everyone was very impressed. Ryan was amazing on the tour.

Commissioner Gamble – another great promotional event.

Commissioner Kirkbride – the promotional event was wonderful. The respect and affection that the team has for each other is clear.

Commissioner Hetzler – The promotion ceremony was wonderful. Will be absent from the meeting on June 5th.

XI. OTHER INFORMATION

A. Correspondence

None.

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

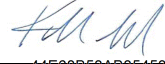
XIII. ADJOURNMENT

The meeting adjourned as of 6:47 PM.

***Next Regular Meeting: May 1, 2025– 5:30 p.m.
Available via remote meeting.***

Signed by:

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Chair

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Vice Chair

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Commissioner

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ATTEST: District Secretary