



Agenda for the Board of Fire Commissioners

Regular Meeting

Conducted remotely via Zoom and with in-person attendance at Station 31
(1231 Franz ST SE, Lacey, WA 98503)

Click here to join the meeting:

<https://us06web.zoom.us/j/743870521>

Meeting ID: 743 870 521

January 16, 2025

5:30 pm

- I. CALL TO ORDER / FLAG SALUTE**
- II. APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. PROMOTION, SWEARING IN AND RECOGNITION CEREMONY**
 - A. Lieutenants Brian Brown, Rob Gottbreht, Morgan Lowe and Jess Moore
- V. APPROVAL OF THE CONSENT AGENDA**
 - A. Draft Minutes of January 2, 2025 Board of Fire Commissioners Meeting.
 - B. Warrants (AP 01B 2025):
 - General Fund 001 (Acct #6630): EFTs numbered 5504 through 5513; Checks numbered 24244 through 24269; Drafts numbered 1481 through 1493 for a total amount of \$1,775,208.32.
 - Equipment Repair and Replacement Fund 103: EFTs numbered 5514 through 5516 for a total amount of \$8,533.14.
 - Capital Projects Fund 301: EFT number 5517; Check number 24270; Draft 1494 for a total amount of \$12,094.94.
 - C. Payroll 1A-2025 in the amount of \$2,128,709.94

VI. COMMITTEE REPORTS

- | | |
|---|------------------------|
| A. Thurston County Medic One | Commissioner Kirkbride |
| B. Thurston 9-1-1 Communications (TCOMM) | Commissioner Roberts |
| C. City / District Liaison | Commissioner Kelling |
| D. Thurston County Fire Commissioners Association | Commissioner Kelling |
| E. Thurston Regional Planning Council | Commissioner Hetzler |
| F. Community Outreach | Staff |
| G. Capital Facilities and Equipment Activities | Staff |

VII. OLD BUSINESS

VIII. NEW BUSINESS

- | | |
|---|-----------------------------|
| A. Appointment of Board Chair and Vice-Chair for 2025
(Appendix A) | Board Discussion and Action |
| B. Committee Appointments for 2025
(Appendix B) | Board Discussion and Action |

IX. ADMINISTRATIVE REPORT

- A. District Monthly Financial Report
- B. 2025 BoFC Meeting Schedule

X. COMMISSIONER COMMENTS

XI. OTHER INFORMATION

- A. Correspondence

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

XIII. EXECUTIVE SESSION

- A. In accordance with RCW 42.30.110(1) (g) To review the performance of a public employee.

XIV. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

- ***Next Regular Meeting: February 6, 2025***

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

January 2nd, 2025

The meeting was conducted remotely via Zoom and with in-person attendance at Station 31.
1231 Franz St SE, Lacey, WA 98516

Present:	Present (Virtual):	Excused:
Commissioner Kelling Commissioner Kirkbride Commissioner Roberts Commissioner Hetzler Commissioner Gamble		

I. CALL TO ORDER

Commissioner Kelling called the meeting to order at 5:30 PM, followed by a salute to our Nation's Flag.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Hetzler

Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

None.

IV. PROMOTION, SWEARING IN AND RECOGNITION CEREMONY

A. Jennifer Schmidt – Fire Chief

- Break for Reception -

V. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the December 19th, 2024, meeting of the Board of Fire Commissioners.

B. Warrants (AP 01A 2025):

- General Fund 001 (Acct #6630) EFTs numbered 5502 through 5503; checks numbered 24227 through 24233 and 24237 through 24243; for a total amount of \$79,616.45.
- Capital Projects Fund 301: Check number 24234 for a total amount of \$23,999.49.
- 307-2017B Capital Projects Fund: Check numbered 24235 through 24236 for a total amount of \$38,576.05.

C. Payroll 12B-2024 in the amount of \$653,846.25.

MOTION: To approve the consent agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Hetzler

Carried: Unanimous

VI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None.

Commissioner Kelling commented on Chief Brooks' stepping down as fire chief and commended him for all of the work he has done as fire chief and at all of the LFD3 Fire Commissioners meetings over the past years.

VII. ADJOURNMENT

The meeting adjourned as of 6:20 PM.

***Next Regular Meeting: January 16th, 2025– 5:30 p.m.
Available via remote meeting.***

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary